



Decatur Holiday Marketplace & Café - December 2-3, 2011
ARTIST APPLICATION

Business or Artist Name _____
(as it will appear in publications)

Name _____

Street Address/PO Box _____

City, State _____ Zip _____

Email _____

Day Phone _____ Evening Phone _____ Cell _____

Have you participated in a previous Decatur Holiday Marketplace? yes / no Years: _____

May we provide your contact information to individuals or groups if requested? yes / no

May we use photographs of your work on the website? yes / no

Category of Art: (Please circle the category that best applies to your artwork)

Pottery/Ceramics	Jewelry	Sculpture	Folk Art
Yard Art	Painting	Photography	Mixed Media
Wood	Glass	Candles	Other _____

Brief description of your work:

Price Range: _____

Description of your booth set up and how your work is displayed:

Do you have a prefabricated booth or a booth with walls? _____

What are the dimensions? _____

Do you have any special requests? (We make every effort to honor room assignment requests)

Each booth space measures 8 feet wide by six feet deep. Please make your display fits within these parameters. There will be no double booths.

Do you need a power outlet? yes / no

Do you want to rent a table for \$5? yes / no How many? _____

(Table rental must be included in booth fee)

Name for Name Tag: _____

Additional Name Tag: _____

Entry Instructions – PLEASE SAVE:

Your application must include the following to be considered complete:

- Completed application form
- Application fee check for \$25 (non-refundable)
- Booth fee check for \$125, plus any table rental fees
Please make checks payable to Clairemont Elementary PTA. The application and booth checks must be separate—we will deposit the application fee upon receipt of the application. We hold the booth and table fees until acceptance of the application.
- Three photographs of your work. Please do not direct us to a website; color printouts from a website are ok to submit.

If you would like your application materials returned, please enclose a self-addressed stamped envelope.

Send all of the above, postmarked by **September 15, 2011**, to:
Lauren Burby
Holiday Marketplace Committee
128 Superior Ave.
Decatur, GA 30030

If you need additional information or have any questions, please call Lynne Berkshire at 404-805-0299 or email us at info@decaturholidaymarketplace.com.

Notification: Exhibitors will be notified of acceptance by October 15, 2011. Our goal is to create a variety of original arts and crafts in the Marketplace. Entries are judged primarily, though not strictly, on quality, marketability, and originality.

Additional Information:

School Address: Clairemont Elementary School, 155 Erie Ave., Decatur, GA 30030
(<http://www.clairemont.cityschoolsofdecatur.com>)

Show Hours: Friday, December 2nd, 5:30 pm to 9:30 pm; Saturday, December 3rd, 10:00 am to 8:00 pm.

Artists are required to man the booth for the entire show. Failure to stay for the entire show may result in you not being allowed to participate in upcoming shows.

Arrival and Set-up: Exhibit areas will be open for set-up beginning at 4:00pm on Friday. **Do not arrive before 4:00 pm on Friday.**

Decatur Holiday Marketplace is operated by a committee of parent volunteers at Clairemont Elementary School. City Schools of Decatur is not responsible for loss or damage to art or injury to anyone participating in the Marketplace. Exhibitors are responsible for their own personal and property liability.

APPLICATIONS MUST BE POSTMARKED BY SEPT 15, 2011.